

Application for Employment

VISIT US AT OUR WEBSITE: WWW.TOKYOSTEAKHOUSEINC.COM

Tokyo Steak House is an Equal Opportunity Employer. Applicants are considered for positions without regard to race, religion, sex, national origin, age, disability, or any other category protected by applicable federal, state, or local laws.

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASONS, WITH OR WITHOUT CAUSE OR NOTICE.

PLEASE TYPE OR PRINT. Please answer all questions. Resumes are not a substitute for a completed application.

Position Applied For:	Name (Last, First, Middle):	Other names under which you have attended school or been employed:
Present Street Address:		City, State & Zip:
Social Security Number:	Home Phone:	Work Phone:
		Alt/cellular Phone:
Desired salary/hourly rate:		
Type of employment desired?	<input type="checkbox"/> Full time <input type="checkbox"/> Part time	If part time, specify hours:
Are you willing to work overtime?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you eligible to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Date on which you can start if hired:	Date:	
Have you previously applied for employment with this Tokyo Steak House?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, when and where did you apply?
If under the age of 18, can you produce the necessary work certificate at the time of employment?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently employed at Tokyo Steak House?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, what is your current job title & department?
Have you ever been employed by Tokyo Steak House?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, dates of employment & reason for leaving:
Are you related to any current Tokyo Steak House Employee?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If YES, their name & their relationship to you?
If required for position, do you have a valid driver's license?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
How did you learn about this employment opportunity? Check all that apply: <input type="checkbox"/> Ad in <i>newspaper</i>		
<input type="checkbox"/> Job Bulletin (Posting) <input type="checkbox"/> Walk-in Website <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Ad in <i>magazine</i>		
<input type="checkbox"/> Referral by employee: _____ <input type="checkbox"/> Other: _____		

EDUCATION

Name of School	City/State	Did you graduate?	If No, # of years left to graduate	If Yes, date of Graduation	Degree received	Major
High School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
GED:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other School:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying.						

SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer system and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert)

WORK EXPERIENCE-Please detail your entire work history. Begin with your current or most recent employer first. If you held multiple positions with the same organization, detail each position separately. Attach additional sheets if necessary. Omission of prior employment may be considered falsification of information. Please explain any gaps in employment. Include full-time military or volunteer commitments. **PLEASE DO NOT** complete this information with the notation "See Resume."

PLEASE NOTE: Tokyo Steak House reserves the right to contact all current and former employers for reference information.

Dates Employed (most recent position) From: To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:	Organization Name and Address:	
Final Salary:		
Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate <input type="checkbox"/> No if No, why not?
Primary duties:		Reason for Leaving:
What will employer say was the reason your employment terminated?		How much notice did you give them when resigning? IF none, please explain.

Dates Employed (most recent position) From: To	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Starting Salary:		
Final Salary:	Organization Name and Address:	
Other Reference Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate <input type="checkbox"/> No if No, why not?
Primary duties:		Reason for Leaving:
What will employer say was the reason your employment terminated?		How much notice did you give them when resigning? IF none, please explain.

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Supervisor's Name, Title and Phone #:	Other Reference Name, Title and Phone #:	Contact my current references: <input type="checkbox"/> At any time <input type="checkbox"/> Only if I am a finalist candidate <input type="checkbox"/> No if No, why not?
Primary duties:		Reason for Leaving:
What will employer say was the reason your employment terminated?		How much notice did you give them when resigning? IF none, please explain.

Please explain fully all gaps in your employment history in excess of one month.

Have you ever been terminated or asked to resign from any job? Yes No If yes, how many times? _____

Has your employment ever been terminated by mutual agreement? Yes No If yes, how many times? _____

Have you ever been given the choice to resign rather than be terminated? Yes No If yes, how many times? _____

If you answered Yes to any of the above three questions, please explain the circumstances of each occasion.

REFERENCES

Please list the names of additional work-related references we may contact. Individuals with no prior work experience may list school or volunteer-related references.

Name: _____ Position: _____ Company: _____

Work Relationship (i.e., supervisor, co-worker): _____ Telephone: _____

Name: _____ Position: _____ Company: _____

Work Relationship (i.e., supervisor, co-worker): _____ Telephone: _____

PLEASE READ CAREFULLY AND SIGN THAT YOU UNDERSTAND AND ACCEPT THIS INFORMATION.

I certify that the information on this application and its supporting documents is accurate and complete. I understand and agree that failure to fully complete the form, or misrepresentation or omission of facts, represents grounds for elimination from consideration for employment, or termination after employment if discovered at a later date. I authorize Tokyo Steak House to investigate, without liability, all statements contained in this application and supporting materials. I authorize references and former employers, without liability, to make full response to any inquiries in connection with this application for employment. If requested, I agree to submit to a physical exam, criminal and credit background investigation, and/or screening for illegal substances upon conditional offer of employment. I understand that this document is NOT an offer of employment, and that an offer of employment, if tendered, does NOT constitute a contract for continued guaranteed employment. I understand that staff employees of Tokyo Steak House serve at-will, and the employment relationship may be terminated at any time by either party, or any or no reason, other than a reason prohibited by law. If employed, I will be required to furnish proof of eligibility to work in the United States, to file a State security questionnaire and State loyalty oath, and to comply with company and departmental regulations. I understand that if employed on a temporary basis, I would be paid for hours worked only, and would be ineligible for benefits including paid time off. If employed on a regular, benefits-eligible basis, I understand that I would be required to make mandatory contributions to the Tokyo Steak House Retirement System or to an optional retirement program, if applicable. I understand that any benefits I receive may be subject to change or discontinuation at any time without prior notice. I understand that the first THREE MONTHS of regular employment represent a provisional period, during which I would not be eligible to apply for transfer or promotion and during which I may be terminated without right of appeal

If Hired, I agree to conform to the rules and regulations of the company, and I understand that the company has complete discretion to modify such rules and Regulations at any time, except that it will not modify its policy of employment at-will.

If employed by the company, I understand and agree that the company, to the extent permitted by federal, state, and local law, may exercise its right, without prior warning or notice, to conduct investigations of property (including, but not limited to, files, lockers, desks, vehicles, and computers) and, in certain circumstances, my personal property.

THIS APPLICATION WILL BE CONSIDERED ACTIVE FOR A MAXIMUM OF SIXTY (60) DAYS. IF YOU WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THAT TIME, YOU MUST REAPPLY.

Applicant Signature: _____ Date: _____

PLEASE ATTACH AVAILABILITY WITH APPLICATION. ASK MANAGEMENT FOR ADDITIONAL PAGES

Applicant Name: _____

Hours of Availability: (please indicate your availability below)

PLEASE SUBMIT APPLICATION EITHER VIA EMAIL OR MAIL (Preferably by EMAIL)

Email submittal: **tkysteakhouse@yahoo.com**

1. Tokyo Steak House

1865 Herndon Ave., suite H
Clovis, CA 93611

HOURS OF OPERATIONS:

Sun-Thurs : 11:30 am – 9 pm

Fri-Sat: 11:30am-10pm

(Mail application to this address if applying to the Clovis location)

2. Tokyo Steak House

3521 North Freeway Blvd., suite 100
Sacramento, CA 95834

HOURS OF OPERATION:

Sun-Thurs: 11:00 am – 9:30 pm

Fri-Sat: 11:00am – 10:30 pm

(Mail application to this address if applying to the Sacramento location)